



NOVEMBER 21, 2016 BOARD MEETING

1. Open Meeting

- a. Call to Order
- b. Pledge to the Flag

2. Approval of Minutes

Approval of the November 7, 2016 Regular Board Meeting Minutes, the November 7, 2016 Committee of the Whole Meeting Minutes and the November 7, 2016 Building and Property Meeting Minutes.

3. Student/Staff Recognition and Board Reports – No Report

4. Financial Reports

a. Payment of Bills

General Fund	\$	755,817.95
Capital Projects	\$	7,613.89
Stadium & Track Projects	\$	5,538.19
Cafeteria Fund	\$	100,834.94
Student Activities	\$	<u>32,404.99</u>
Total	\$	902,209.96

Motion to approve the payment of bills as presented.

b. Treasurer's Fund Report

General Fund	\$	26,270,985.25
Capital Projects	\$	5,878,520.76
Cafeteria Fund	\$	413,127.22
Student Activities	\$	240,189.35
Stadium & Track Projects	\$	<u>963,393.23</u>
Total	\$	33,766,215.81

Motion to approve the Treasurer's report and budget transfers as presented.

5. YTD General Fund Report and YTD Taxes

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-To-Date General Fund and Tax Reports as submitted.

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. Personnel Items - Action Items

a. Resignation - Part-Time Life Skills Aide - Christine Stottle

Ms. Christine Stottle has submitted her resignation as a part-time life skills aide at Oak Flat Elementary School, retroactive to Friday, November 18, 2016.

The administration recommends that the Board of School Directors accept Ms. Stottle's resignation as a part-time life skills aide, as presented.

b. Resignation - Part-Time Newville Elementary Aide - Amanda Mixell

Ms. Amanda Mixell has submitted her resignation as a part-time Newville Elementary School Aide, effective December 2, 2016.

The administration recommends that the Board of School Directors accept Ms. Mixell's resignation as a part-time Newville Elementary School Aide, as presented.

c. Resignation - Kyna Morgan

Ms. Kyna Morgan would like to resign from her position as Assistant Softball Coach. Ms. Morgan has requested to volunteer with the girl's softball team.

The administration would like to recommend that the Board of School Directors approve Ms. Morgan's resignation as an Assistant Softball Coach as well as Ms. Morgan's request to volunteer with the girl's softball team.

Personnel Items - Action Items

d. Approval of Leave Without Pay - Sean Stevenson

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave. Mr. Sean Stevenson, is requesting three days leave without pay retroactive to November 16, 17, and 18, 2016.

The administration recommends that the Board of School Directors approve the following request for leave without pay, as presented.

e. Middle School Seventh Grade Social Studies Teacher Recommendation - Frank Landis

Education:

Pennsylvania State University - Bachelors/Secondary Social Studies

Experience:

Big Spring School District - Long-Term Middle School Seventh Grade Substitute Teacher

Yellow Breeches Educational Center - Social Studies Teacher/Case Manager Transition Teacher

The administration recommends that the Board of School Directors appoint Mr. Frank Landis as a Middle School Seventh Grade Social Studies Teacher, replacing Mr. Steve Elsier who has resigned. Mr. Landis' compensation for this position should be established at Bachelor's Degree, Step 1, \$48,142.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

f. High School Social Studies Teacher Recommendation - Sean Stevenson

Education:

Messiah College – Bachelors/Secondary Social Studies/History

Experience:

Big Spring School District - Long-Term Substitute High School Social Studies Teacher

Carlisle High School – Long-Term Substitute High School History Teacher

The administration recommends that the Board of School Directors appoint Mr. Sean Stevenson as a High School Social Studies teacher, replacing Ms. Deborah Whitmoyer who has resigned. Mr. Stevenson's compensation for this position should be established at a Bachelor's Degree, step 1, \$48,142.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

Personnel Items - Action Items

g. Recommendation for Substitute School Nurses

The administration would like to recommend the individuals listed as substitute nurses for the 2016-2017 school year.

Christine Lentz
Derrik Luszik

The administration recommends that the Board of School Directors approve the above individuals as substitute school nurses, as presented.

12. New Business - Action Items

a. Credit Pay

The professional employee whose name is listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

Tracey Cook \$748.02

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

b. Approval for Tuition Exemption for a Non-Resident Student

Miss Jewel Armolt, Big Spring High School senior, is requesting to complete her senior year at Big Spring High School as per the conditions outlined in Board Policy 202.3: "Non-resident students in the senior class may be given special consideration to continue their education in the district at the discretion of the Superintendent of Schools provided they have been enrolled in the Big Spring School District a minimum of two (2) full years immediately preceding their senior year." The parents are required to provide the necessary transportation.

The administration recommends that the Board of School Directors approve Miss Armolt's request for a tuition exemption for the 2016-2017 school year, as per the conditions outlined in Board Policy 202.3.

c. Approval for Learning By Doing Grant Application

Mrs. Robyn Euker, Director of Curriculum and Instruction and Mrs. Sherisa Nailor, High School Agriculture Teacher is requesting to pursue grant funds of \$1,000 through the State FFA Foundation. The funds will be used to purchase Vernier Science equipment, specifically LabQuest sensors, in support of inquiry based labs in the Agriculture classes. Information is included with the agenda.

The administration recommends that the Board of School Directors approve Mrs. Euker's and Mrs. Nailor's request to pursue the grant funds to support Vernier Science equipment, as presented.

New Business - Action Items

d. Approve Snow Removal Bid/Contract

After advertising for snow removal, the district received one bid response from Blue Mountain. Analysis of Blue Mountain's proposals for base bid and alternate bid, it is in the District's best interest to accept the alternate bid; the District Solicitor agreed with this course of action.

The administration recommends the Board of School Directors accept the alternate bid from Blue Mountain Excavating, Inc. at the hourly rates shown for snow removal during the 2016-17 school year.

e. Approve Equipment Sale

The District advertised over three weeks in the VTS and online the sale of 4 pieces of equipment.

The administration recommends the Board of School Directors approve the sale of the two Lincoln welders to Jack Putt for \$197 and \$187 respectively and the 1998 Chevy 2500 Pickup to Faye Drawbaugh for \$5,595. No bids were received on the 2000 Cirrus car and the administration is authorized to salvage the car.

f. Approve Release of Abatement Bid

Mr. Roush prepared the abatement bid spec for release and advertisement on 23 Nov with a pre-bid at 4 pm on 30 Nov and bids due at 1300 on 8 Dec. See attached proposed advertisement.

The administration recommends the Board of School Directors approve the release of the NV Elementary Abatement bid specifications as prepared by Cumberland Analytical Laboratories, Inc.

g. Approve Addendum to Turf, Track & Court Contract

Based on the Administration and Building & Property Committee requests to address utilities in the project, Turf, Track & Court, LLC has submitted an amendment to the original Agreement for the inclusion of Barton Associates services for the utility engineering services.

The administration recommends the Board of School Directors amend the agreement with TTC in the additional amount of \$13,500 for utility design services.

13. New Business - Information Items

a. Newville Water & Sewer Authority Resolution to Abandon Water Line

The proposed all weather track location has an abandoned utility easement underneath it; while the Authority has stated that it abandoned the easement, our Solicitor recommends we have the Authority pass the attached resolution.

b. Draft Bid Response From for the MS Roof Replacement Project

Professional Roof Services submitted the bid response form to show how they met the Board's guidance to look at both a built up roof (as base bid) and the single ply system (alternate 1). Please send any concerns or comments to Rick Kerr

14. Future Board Agenda Items

15. Board Reports

- a. District Improvement Committee - Mr. Bob Kanc
- b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl
- c. Vocational-Technical School - Mr. Wolf and Mr. Piper
- d. Building and Property Committee - Mr. Barrick, Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Gutshall
- e. Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson, Mr. Gutshall
- f. South Central Trust - Mr. Blasco
- g. Capital Area Intermediate Unit - Mr. Wolf
- h. Tax Collection Committee - Mr. Wolf and Mr. Swanson
- i. Future Board Agenda Items
- j. Superintendent's Report

16. Meeting Closing

- a. Business from the Floor
- b. Public Comment Regarding Future Board Agenda Items
- c. Adjournment

Meeting adjourned at _____ PM, **November 21, 2016.**

Next scheduled meeting is: **December 12, 2016**